NORTHAMPTON BOROUGH COUNCIL



COUNCIL

Thursday, 21 May 2015

YOU ARE SUMMONED TO ATTEND A MEETING OF NORTHAMPTON BOROUGH COUNCIL, WHICH WILL BE HELD AT THE GUILDHALL NORTHAMPTON ON THURSDAY, 21 MAY 2015 AT 11:00 AM WHEN THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED

1. ELECTION OF THE MAYOR

Councillor Larratt to propose and Councillor Lane to second: "That Councillor Penelope Ann Flavell be elected Mayor of the Borough of Northampton Borough Council for the ensuing year".

After election, the Mayor will make the declaration of acceptance of office.

The Mayor's Serjeant will invest in the Mayor's Consort (Mr Michael Flavell) with his chain of office.

The Mayor will thank the Council for her election.

2. VOTE OF THANKS TO THE OUTGOING MAYOR AND MAYORESS

Councillor Hadland to propose and Councillor Golby to second:

"That the thanks of the Council be given to Councillor John Caswell and Mrs Cheryl Caswell for the able and courteous manner in which they have discharged their duties as Mayor and Mayor's Consort during their time in office".

3. ELECTION OF DEPUTY MAYOR

Councillor M Hill to propose and Councillor King to second: "That Councillor Christopher Malpas be appointed to the office of Deputy Mayor".

After appointment the Deputy Mayor will make his declaration of acceptance of office.

The Mace Bearer will invest the Deputy Mayoress (Ms Lynne Allen) with her badge of office.

4. APOLOGIES

5. LONG SERVICE

25 years' service:

Nicola Christie, Phillip Sales, Robert Morton, Sue Folwell and Ann Innis-Haycox.

35 years' service:

Paul Tipler and Jeffery Harrison.

6. LEADER AND DEPUTY LEADER OF THE CONSERVATIVE GROUP

Councillor Hadland to announce that Councillor Markham has been appointed Leader of the Conservative Group and that Councillor Hallam has been appointed Deputy Leader of the Conservative Group.

7. LEADER AND DEPUTY LEADER OF THE OPPOSITION GROUP

Councillor Russell to announce that Councillor Stone has been appointed Leader of the Labour Group and that Councillor G Eales has been appointed Deputy Leader of the Labour Group.

8. LEADER AND DEPUTY LEADER OF THE LIBERAL DEMOCRAT GROUP

The announcement of the Leader and Deputy Leader of the Liberal Democrat Group.

9. LEADER OF THE COUNCIL

Councillor Hallam to propose and Councillor Patel to second:

"That Councillor Markham be elected Leader of the Council to hold office until the day of the post-election Annual Council Meeting which follows Councillor Markham's election today, unless before this date she resigns from office, she ceases to be a Councillor or she is removed from office by resolution of the Council."

10. DEPUTY LEADER OF THE COUNCIL AND CABINET

The Leader of the Council to announce her appointment of Deputy Leader and Cabinet Members.

11. COMMITTEE PROPORTIONALITY

(Copy herewith)

12. APPOINTMENT OF POLITICAL ASSISTANTS

(Copy herewith)

13. COUNCIL MEETINGS

The Mayor to propose: "That the Annual Meeting of the Council take place on 19th May 2016 and that other meetings of the Council take place on the 8th June, 20th July, 21st September, 2nd November, 14th December 2015, 25th January, 22nd February, 7th March, 18th April, 6th June and 18th July 2016".

14. MEMBERS ALLOWANCES

(Copy herewith)

15. CALENDAR OF MEETINGS

(Copy herewith)

16. APPOINTMENT TO COMMITTEES

(Copy herewith)

17. APPOINTMENTS TO OUTSIDE BODIES

(Copy herewith)

18. CONSULTATION APPOINTMENTS

Civic Matters (Chief Executive)

The Mayor, the Deputy Mayor, The Immediate Past Mayor, the Leader, Councillors M Hill and Duffy.

Community Enabling Fund Advisory Panel (Chief Executive):

Councillors Nunn (Chair) and Councillors Parekh, Sargeant, Birch and McCutcheon

Constitution Review Working Party (Borough Solicitor)

Councillors Oldham, Hallam, Culbard, Russell and Beardsworth

Markets Advisory Panel

Councillor Nunn, Hadland and Haque

Northamptonshire Police and Crime Panel

Councillor King (Cllr Eldred – Substitute)

Councillor Stone (Cllr Birch - Substitute)

Discretionary Housing Payments Review Panel (Chief Executive)

Councillor Bottwood and Hibbert

Councillor Ashraf and Davenport

Councillor Beardsworth

The Guildhall Northampton

D. Kennedy Chief Executive

(Questions will not be taken at the Annual Council Meeting or at civic or ceremonial meetings or meetings called to deal with specific items of business.)

(The 'Notices of Motion' item will not be taken at the Annual Council meeting or meetings called for civic or ceremonial purposes.)

Contacts

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Tel 01604 837722

Mail Democratic Services
Northampton Borough Council
The Guildhall
St Giles Square
Northampton NN1 1DE

Leader of the Council Councillor Mary Markham

Responsibilities:

Overall Strategic Direction
Partnership
Organisation
Reputation
Human Resources
Legal
Emergency Planning
Corporate Risk
Communications
Democratic Services

Deputy Leader of the Council and Cabinet Member for Finance Councillor Mike Hallam

Responsibilities:

Finance/VFM
Revenue and Capital
Treasury
Revenue and benefits
Procurement
Facilties
Change & Performance
LGSS
ICT

Contraction

Cabinet Member for Housing Councillor Stephen Hibbert

Responsibilities:

Housing options/solutions
Private sector housing
Housing Asset Strategy and management
Estate renewal
Sheltered Housing
Independent Living
Northampton Partnership Homes
Community Wellbeing

Cabinet Member for Regeneration, Enterprise and Planning Councillor Tim Hadland

Responsibilities:

Assistant Cabinet Member for Regeneration, Enterprise and Planning Councillor Jonathan Nunn

Cabinet Member for the Environment Councillor Alan Bottwood

Responsibilities:

Environmental Services
Environmental Health
Carbon Management
Cemeteries
Neighbourhood Wardens
Park Rangers

Contract of Fore





Responsibilities:

Community Safety
Voluntary and Community Sector
Forums
Licensing Policy

Contract For

Appendices:	
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COUNCIL 21st May 2015

Agenda Status: Public Directorate: Chief Executive's

Report	Committee Proportionality
Title	

1. Purpose

1.1 This report seeks Council's approval of the number and Group proportionality of seats on each Committee.

2. Recommendations

- 2.1 That Council approves the number of seats on each Committee as set out in the report.
- 2.2 That the representation of the political groups be as set out in this report
- 2.3 That the number of Committee places on Planning be increased by one, from 11 to 12, and that the Borough Secretary be authorised to amend the Constitution to reflect the change.

3. Issues and Choices

3. Report Background

- 3.1 The current composition of the Groups is 26 Conservative Members, 17 Labour, and 2 Liberal Democrats.
- 3.2. The Local Government and Housing Act 1989 and its associated regulations, requires the Council, at its annual meeting, or as soon as practicable afterwards following any changes to its political makeup, to review the representation of political groups and determine the allocation of seats (ie proportionality). The rights of the various political groups are specified in relevant regulations.
- 3.3. The following principles need to be applied in allocating Committee places:

- 3.3.1. That not all seats on any Committee or Sub Committee are allocated to the same political group
- 3.3.2. that the majority of seats on all Committees and Sub- Committees are allocated to the political group that has a majority of the Council's membership or as otherwise reflects the make-up of the Council;
- 3.3.3. that subject to 3.3.1. and 3.3.2 above, the number of seats for all main Committees which are allocated to each political group bears the same proportion to the total of all the seats on the main Committees as is borne by the number of members of that group to the membership of the Council; and
- 3.3.4. subject to 3.3.3 the numbers of seats on the individual Committees and Sub Committees allocated to each political group bears the same proportion to the number of seats of that Committee as is borne by the number of members of that group to their membership of the Council.
- 3.4 There are 69 allocated Committee places which divides as 40 Conservative, 26 Labour and 3 Liberal Democrats.
 - 3.4.1 The allocation of seats between the Committees is as follows:

Committee	Conservative	<u>Labour</u>	Lib Dem	<u>Total</u>
Audit	4	3	0	7
O&S	9	5	1	15
Planning	7	4	1	12
Licensing	6	4	1	11
Appointments and Appeals	4	2	0	6
General Purposes	5	4	0	9
Standards	5	4	0	9
Totals	40	26	3	69

4. Implications (including financial implications)

4.1 Policy

4.1.1 n/a

4.2 Resources and Risk

4.2.1 None

4.3 Legal

4.3.1 The Council has legal obligations under the Local Government and Housing Act 1989 and its associated regulations, to review the representation of political groups and determine the allocations of seats.

4.4 Equality

- 4.4.1 None
- 4.5 Other Implications
- 4.5.1 None

5. Background Papers

5.1 None

Emma Powley Democratic Services Officer 0300 330 7000

Appendices:	
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COUNCIL 21st May 2015

Agenda Status: Public Directorate: Chief Executive

Report	Appointment of Political Assistants
Title	

1. Purpose

1.1 Council to consider reappointment of Political Assistants to the Conservative and Labour Groups on the Council.

2. Recommendations

2.1.1 That posts of Political Assistants be re-established under the terms of the Local Government and Housing Act 1989 with effect from Annual Council of 21st May 2015 until the Annual Council in May 2019, or such earlier date as the Council may determine, and allocated to the Conservative and Labour Groups.

3. Issues and Choices

3.1 Report Background

- 3.1.1 The Local Government and Housing Act 1989 governs the appointment of political assistants to provide assistance to political groups represented on the Council. The posts are established within the framework of the Act so that where the members of the Council are divided into different political groups, a political group shall qualify for a political assistant if:-
 - The membership of that group comprises at least one-tenth of the membership of the Council;
 - The number of other larger groups does not exceed two; and
 - Where the number of the other groups which are of the same size or larger than that group exceed two, the Council has determined that group should be the one to which a post of political assistant should be allocated.
- 3.1.2 Political Assistants must be appointed on a fixed term contract extending no further than just beyond the next Council elections: each group may only have

one post and there may be no more than three in total. Regulation 18 of the Local Government (Committees and Political Groups) Regulations 1990 (as amended) provide that where an appointment is made under Section 9 of the 1989 Act the allocations should be reviewed from time to time.

- 3.1.3 The legislation prohibits the making of an appointment until the Council has allocated a post of political assistant to each group that qualifies for one. The appointment of political assistants must be in accordance with the wishes of the political group to whom the post has been allocated. The appointment process must be conducted in accordance with the Council's procedures and statutory requirements.
 - 3.1.4 Under the legislation the Conservative and Labour Groups qualify for a Political Assistant each and if the Council agrees to the recommendation to have Political Assistants then two posts must be agreed, to be allocated each to one of these Groups.

4. Implications (including financial implications)

4.1 Policy

4.1.1 N/A

4.2 Resources and Risk

4.2.1 The current budget includes provision for two Political Assistants.

4.3 Legal

4.3.1 The appointment of Political Assistants requires compliance with the provisions of the Local Government and Housing Act 1989.

4.4 Equality

None

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

Emma Powley Democratic Services Officer 0300 330 7000 Appendices: 0



COUNCIL 21st May 2015

Agenda Status: Public Directorate: Chief Executive

Report	Members' Allowances Scheme
Title	

1. Purpose

1.1 The purpose of this report is to update Members about the requirement to review the Members' Allowances Scheme and to ask Members to confirm the position pending the outcome of the review.

2. Recommendations

Council is recommended to:

- 2.1 Confirm that Members' allowances are frozen at the current rate pending conclusion of a review of the Council's Members' Allowances Scheme by an Independent Remuneration Panel.
- 2.2 To delegate to the Borough Secretary the power to establish an Independent Remuneration Panel either as a Council Panel or as a joint panel, whichever is the most cost effective.
- 2.3 To note that a further report will be brought to Full Council with recommendations from the Remuneration Panel when established

3. Issues and Choices

3.1 Report Background

3.1.1 The Council operates a Members' Allowances Scheme pursuant to powers conferred by the Local Authorities (Members' Allowances) (England) Regulations 2003 (the "Regulations").

- 3.1.2 On 19th May 2011, Council resolved to retain the level of Members' allowances as they were at that time, and agreed that there would be no increase for the life of the Council in any of the allowances paid to Members.
- 3.1.3 The Regulations require the Members' Allowances Scheme to be reviewed periodically by an Independent Remuneration Panel.
- 3.1.4 Northampton Borough Council is due to review its Members' Allowances Scheme through an Independent Remuneration Panel. This is a statutory duty.
- 3.1.5 An Independent Remuneration Panel could be set up by the Council itself, or there is an option to join with other authorities and use the same Panel. An Independent Remuneration Panel is necessarily comprised of members who are not members of the authority. Councils have a duty to have regard to the recommendations made by the Independent Remuneration Panel before they amend their Members' Allowances Scheme, or adopt a new one. However, the ultimate decision on member allowances will be for the Council to make.
- 3.1.6 Members are asked to note that arrangements will now be made for the Northampton Borough Council Members' Allowances Scheme to be reviewed through an Independent Remuneration Panel, to ensure that Northampton Borough Council meets its statutory obligations. (It is likely that the Council will seek to use a joint Panel, as this would be more cost effective than the Council establishing its own Independent Remuneration Panel). The Council will then be asked to consider the recommendations of the Independent Remuneration Panel, before adopting a new Scheme.
- 3.1.7 In the meantime, pending the outcome of the process outlined in paragraph 3.1.6 above, it is recommended that Council agree that all Members' allowances are frozen at their current rate.

4. Implications (including financial implications)

4.1 Policy

4.1.1 There are no policy implications arising directly from this report.

4.2 Resources and Risk

4.2.1 There are no resources implications arising directly from this report as it recommends retaining the status quo in the level of Members' allowances, up until the outcome of a review process.

4.3 Legal

4.3.1 The legal implications are outlined in the body of the report.

4.4 Equality

4.4.1 There are no equalities implications directly relevant to this report. Equalities issues will need to be considered in full by the Independent Remuneration Panel during formulation of its recommendations, and by Council in its consideration of those recommendations.

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

Francis Fernandes Borough Secretary 0300 330 7000 Appendices:



COUNCIL 21st May 2015

Agenda Status: Public Directorate: Chief Executive

Report	Meeting Cycle 2015/16
Title	

1. Purpose

1.1 To seek the approval of Council to the Meeting Cycle for 2015/16.

2. Recommendations

2.1 That the Meeting Cycle for 2015/16 be approved.

3. Issues and Choices

It is necessary for the Council to agree a Calendar of meeting to enable the business of the Council to be programmed appropriately.

The draft Calendar of meetings is attached at appendix 1 and follows an established practice and reflects comments made in consultation with Councillors, Directors and Heads of Service so that:

- There are no main Committee meetings on the Tuesday evening following Council; and
- The commencement time of meetings remain as for the existing cycle.

4. Implications (including financial implications)

4.1 Policy

4.1.1 The report continues existing policy.

4.2 Resources and Risk

There are no particular implications arising from the Meetings Cycle.

- 4.3 Legal
- 4.3.1 None
- 4.4 Equality

None

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

Emma Powley Democratic Services Officer 0300 330 7000

Northampton Borough Council- Committee Timetable: June – Dec 2015

TITLE OF MEETING	TIME	JUNE	JULY	AUG	SEPT	ост	NOV	DEC
Cabinet	6pm Jeffery Room	10th	15th		9th	21st	11th	9 th & 16 th (B)
Council	6.30pm Council Chamber	8th	20th		21st		2nd	14th
Standards Committee	5pm Jeffery Room				14th			21st
Audit Committee	6pm Jeffery Room	15th	27th		7th		9th	
Overview & Scrutiny Committee	6pm Jeffery Room		29th		28th		16th	
Planning Committee	6pm Jeffery Room	9 th & 30th	28th		2 nd & 29th	27th	24 th	22nd
Licensing Committee	6pm Jeffery Room		2nd		15th	14th		1st
General Purposes Gommittee	6pm Jeffery Room		7th			6th	17th	
Scrutiny Panel 1	6pm Jeffery Room		16th		17th	15th		3rd
Scrutiny Panel 2	6pm Jeffery Room		13th		10th	8th		
Scrutiny Panel 3	6pm Jeffery Room		23rd		24th	22nd	26th	
Northampton Disabled Peoples Forum	10am Holding Room		30 th		25 th		27 th	
Northampton LGBT & Q Forum	6.30pm Holding Room		7 th		15 th		10 th	
Northampton Pensioners Forum	2pm Jeffery Room		23 rd		17 th		12 th	
Northampton Diverse Communities Equalities Forum	6.30pm Holding Room		24 th		17 th		12 th	

Please note that this is for guidance purposes only. The website needs to be checked regularly as meetings may be changed.

Meeting locations are not guaranteed and may need to be moved.

Northampton Borough Council- Committee Timetable: Jan – July 2016

TITLE OF MEETING	TIME	JAN	FEB	MAR	APRIL	MAY	JUNE	JUL	AUG	SEPT
Cabinet	6pm									
	Jeffery Room	13th	10 TH & 17 TH (B)	16th	13th	11th	8th	6th		
Council	6.30pm Council Chamber	25th	22nd	7th	18th	19 th ANNUAL COUNCIL	6th	18 th		
Standards Committee	5pm Jeffery Room			21st			20th			
Audit Committee	6pm Jeffery Room	18th		14th		16th	27th	25th		5th
Overview & Scrutiny Committee	6pm Jeffery Room	11 th			11 th		13 th			
Planning Committee	6pm Jeffery Room	19th	16th	15th	12th	10th	14th	5 th & 26th		7th
Licensing Committee	6pm Jeffery Room		2nd		26th		21st	12th		
General Purposes Ommittee	6pm Jeffery Room	12th		29th		10th	28th	6th		
Scrutiny Panel 1	6pm Jeffery Room	21st		10 th						
Scrutiny Panel 2	6pm Jeffery Room	28th		17 th						
Scrutiny Panel 3	6pm Jeffery Room	7th		3 rd						
Northampton Disabled Peoples Forum	10am Holding Room	22 nd		18 th		13 th		15 th		16 th
Northampton LGBT & Q Forum	6.30pm Holding Room	26 th		15 th		10 th		19 th		20 th
Northampton Pensioners Forum	2pm Jeffery Room	28 th		24 th		12 th		21 st		22 nd
Northampton Diverse Communities Equalities Forum	6.30pm Holding Room	21 st		24 th		26 th		14 th		15 th

Appendices: 0



COUNCIL 21st May 2015

Agenda Status: Public Directorate: Chief Executive's

Report	Appointments to Committees
Title	

1. Purpose

1.1 To seek the confirmation of Council to the appointments to Committees for 2015/16.

2. Recommendations

2.1 That the appointments to Committees for 2015/16 set out in the report be confirmed.

3. Issues and Choices

3. Report Background

3.1 The memberships of Committees are as follows:

Overview and Scrutiny Committee:

(15 members - 9C, 5L, 1 LD)

Councillor Lane (Chair) Councillor Sargeant (Deputy Chair) Councillors Shaw, Patel, Larratt, Walker, Caswell, Oldham, J Hill, Ashraf, Cali, G Eales, T Eales, Smith and Meredith.

Appointments and Appeals Committee (6 members 4 C, 2 L)

Councillor Markham (Chair) Councillor Hallam (Deputy Chair) Councillors Patel, Bottwood G Eales and Stone

Audit Committee

(7 members - 4 C, 3L)

Councillor Nunn (Chair) Councillor Golby (Deputy Chair)

Councillors Lynch, Kilbride, Chunga, Marriot and Stone.

General Purposes Committee

(9 members - 5 C, 4 L)

Councillor Parekh (Chair) Councillor Kilbride (Deputy Chair)

Councillors Aziz, Shaw, Sargeant, Gowen, Marriott, Russell and Stone

Licensing Committee

(11 members – 6C, 4L, 1 LD)

Councillor Sargeant (Chair) Councillor Hill (Deputy Chair)

Councillors Caswell, Ansell, Walker, Malpas, Culbard, Choudary, Duffy, G Eales and Beardsworth

Planning Committee

(12 members 7C, 4 L, 1 LD)

Councillor Oldham (Chair) Councillor Lynch (Deputy Chair)

Councillors Golby, Aziz, Lane, J Hill, Larratt, Birch, Davenport, Haque, McCutcheon and Meredith

Standards Committee

(9 members - 5 C, 4 L)

Councillor Patel (Chair) Councillor Oldham (Deputy Chair) Councillors Parekh, Larratt, Aziz, Chunga, Gowen, Marriott and Russell

4. Implications (including financial implications)

4.1 Policy

4.1.1 n/a

4.2 Resources and Risk

4.2.1 None

4.3 Legal

4.3.1 The Council has a legal requirement to formally appoint members to Committees to enable it to operate lawfully

4.4 Equality

4.4.1 None

4.5 Other Implications

4.5.1 None

5. Background Papers

5.1 None

Emma Powley
Democratic Services Officer
0300 330 7000

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Agenda Item 17

COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

<u>2015/16</u>

NAME OF BODY (Number of Representatives required)	REPRESENTATIVES AS AT MAY 2015	STATUS OF REPRESENTATIVES	TERM
LGA General Assembly	Cllr Markham	Ex-Officio	Term of office
LGA Urban Commission	Cllr Hadland Cllr Nunn (sub)		
Northamptonshire Leadership Group	Cllr Markham	Ex-officio	Term of office
Northamptonshire NEP Prosperity Board	Cllr Markham	Ex-officio	Term of office
SEMLEP Leaders Group	Cllr Markham	Ex-officio	Term of office
SEMLEP Northampton Waterside Enterprise Zone Board	Cllr Markham Cllr Hadland	Ex-officio Ex-officio	Term of office Term of office
Northampton Partnership Homes Board	Cllr Bottwood Cllr Ashraf Cllr Sargeant Cllr Caswell Cllr Chunga	Directors	Life of Council
Northamptonshire Police and Crime Panel	Cllr King Cllr Eldred (sub) Cllr Stone Cllr Birch (sub)	Members	Life of Council
Northampton Community Safety Partnership	Cllr King	Ex-Officio	Term of

	Cllr Eldred	Ex-Officio	office Term of office
West Northants Strategic Planning Committee	Cllr Larratt Cllr Hadland Cllr Nunn Cllr Golby Cllr Bottwood (sub) Cllr Oldham (sub) Cllr Hallam (sub) Cllr Lane (sub)	Representative	3 years
Northampton Leisure Trust Board (2)	Cllr Eldred Cllr Birch	Trustee	Life of Council
Northamptonshire Rights and Equality Council (1)	Cllr King	Member	Life of Council
CAB Management Committee (2)	Cllr Hibbert Cllr Lynch	Member	Annual
Northampton Theatres Trust (2)	Cllr Hallam Cllr Stone	Member	Life of Council
Northampton Town Football Supporters' Trust (1)	Clir Eldred	Member	3 years
Council for the Museum of Leathercraft (2)	Clir Flavell Clir McCutcheon	Member	Life of Council
East Midlands Museums Service (2)	Cllr Eldred	Representative	Annual
Northampton Twinning Association (2)	Cllr Stone Cllr Lane	Member	Life of Council
Community Law Service (2)	Cllr Hibbert Cllr Gowen	Member	Life of Council
Northampton Rape and Incest Crisis Centre (2)	Cllr Cali Cllr Russell	Trustee	1 year
Strategic Flood Risk Management Committee	Cllr Bottwood	Ex-officio	Term of office

Groundwork Northampton Trust	Cllr Nunn	Board Member	Life of
Wildlife Trust (Beds, Cambs, Northants, Peterborough) (1)	Cllr Bottwood	Member	Council Life of Council
78 Derngate Trust	Cllr Hallam	Trustee	Life of Council
Abbey Centre Users Association (2)	Cllr Larratt Cllr Eldred		
Town Centre BID Board	Cllr Hadland	Ex-officio	Term of office
Brackmills BID Board	Cllr Hadland	Ex-officio	Term of office
Countywide Travellers Unit (2)	Cllr Hibbert Cllr Oldham	Member Member	
Parking and Traffic Outside London Adjudication Joint Committee	Cllr Golby	Member	Life of Council
Delapre Abbey Preservation Trust	Cllr Hadland		Life of Council
FoDA Observers	Cllr Walker Cllr King Cllr Davenport	Observers	Life of Council